

## 2017-2018 Sociology General Application Instructions

Use this form to help organize your answers for the questions for the employment campaign on the ASES system. You will be asked for your PID in order to begin your application. This is a closed application only for Sociology graduate students.

Please note that beginning Academic Year 2017-2018, you will **not** be required to submit a supplemental application. If you have any questions or concerns, please contact the Sociology Graduate Coordinator, Teresa Eckert, at [tneckert@ucsd.edu](mailto:tneckert@ucsd.edu).

Link to application:

<https://academicaffairs.ucsd.edu/Modules/ASES/Apply.aspx?cid=2006>

**The deadline is midnight, Monday May 1, 2017.**

### Personal

1. Primary non-UCSD email address.
2. Best phone number at which you can be reached.
3. Local address.
4. California resident – Y or N
5. Residency status
6. Name or nickname used, other than the one listed above. (if any)

### Area of Study

7. Discipline/Area of emphasis
8. Name of faculty advisor, if applicable

### Student Status

9. When do you plan to qualify/advance to candidacy (quarter/year)?
10. When do you plan to complete your degree (quarter/year)?
11. Will you be registered THREE quarters next year? If not, which ones?
12. Who is your primary advisor?
13. If your native language is not English, have you successfully completed language testing through UCSD's Center for Teaching Development? – Y or N

### Assignment Preferences

14. Are you applying to be a Senior TA? If so, please review the job description on the Sociology Department website and please provide 500 words or less statement.
15. Are you applying to be a Writing Specialist TA? If so, please review the job description on the Sociology Department website and please provide 500 words or less statement.

### Prior Experience

16. If you have previously served in the position(s) for which you are applying, please indicate which course(s) you served by Course/Quarter/Professor.
17. Please describe any prior teaching experience.

18. If you have indicated an interest in helping in upper division courses, please describe relevant coursework or practical field experience (including as an undergraduate, where applicable).

### **Other Employment**

19. Please list other UCSD departments you now work for or will be working for in the quarter for which you are applying. List the department(s) and the percent time or hours per week. Department(s) listed will be contacted so that we may access your payroll records should you be hired. This response is needed for employment paperwork coordination.
20. If you will be participating in an off-campus internship or job during the quarter for which you are applying, please describe it.
21. For student funding, it is very important to coordinate all sources of funding to be sure students are paid correctly and according to the policies of the funding source and UCSD. For the quarter you are applying to be employed as a Teaching Assistant, will you have any other income (e.g. a fellowship that pays stipend and/or fees/tuition, employment either on- or off-campus, internships, etc.)? If so, please describe.

### **Compensation**

22. Will you have guaranteed support from Sociology during the quarter for which you are applying?

### **Documents**

23. If Sociology is not your home department, please upload your CV and/or previous transcript to explain your qualifications for this position.

### **General**

24. **(Optional)** Why do you want to be a Teaching Assistant/Reader/Senior TA / Associate (in lieu of TA)? Please write a brief description of why you wish to gain teaching experience.
25. Please note any informal arrangements you have made with an instructor.
26. Please enter any comments or describe any special circumstances or requests that Sociology should take into consideration when evaluating your application.

**Lastly, checkmark acknowledgement box at end of application and**  
***SUBMIT APPLICATION.***

**Remember:**

**The deadline is midnight, Monday, May 1, 2017**