



DEPARTMENT OF SOCIOLOGY  
(858) 534-4627 MAIN OFFICE  
(858) 534-4753 FAX

401 SOCIAL SCIENCES BUILDING  
9500 GILMAN DRIVE  
LA JOLLA, CA 92093-0533

July 5, 2011

RE: Fall 2011 Orientation Information

Congratulations once more on your admission and welcome to UCSD!

Before you know it, Fall will be shortly upon us. I'm writing to provide you with some information and dates as you make your plans to join us at UCSD. If you are not sure what pertains to you, or have additional questions, please do not hesitate to contact me or any of the department staff mentioned on the following pages. Included in this packet:

- Sociology General Information & Contacts
- At-A-Glance Schedule of Events Calendar
- Fall 2011 Schedule of Events descriptions
- Registration Information and Coursework
- Tentative Graduate Course List

In an effort to streamline the graduate student orientation experience and reduce information redundancy that occurs from having multiple orientation events, I'm encouraging all new students to attend **UCSD's Graduate Student Orientation**, hosted by the Office of Graduate Studies, on Wednesday, September 14<sup>th</sup>. Sociology will host a shorter **Sociology Orientation** on Thursday, September 15<sup>th</sup> from 10am-12pm, followed by *Part One* of the **1<sup>st</sup> year Grant Writing Workshop** at 1:30-4:30pm and *Part Two* on Friday, September 16<sup>th</sup>, 1:30-4:30p. This optional workshop will be led by Professor Isaac Martin and sign-up is required. If you are unable to attend any of these events, please let me know.

Hopefully, you will find these scheduled events helpful as you transition to your studies at UCSD. Of course, the faculty and staff are here to help you out at any time, so if you have additional questions about coursework, housing, transportation or graduate life, send an email to me at [edelapaz@ucsd.edu](mailto:edelapaz@ucsd.edu) or call me at (858) 534-4626 or any of the contacts within this letter.

Have a wonderful summer! We are all very excited and looking forward to your arrival!

Regards,

Manny dela Paz  
*Graduate Coordinator*

## Department of Sociology General Information

<i>Physical Location:</i>	Social Science Building (SSB) 401 (in Eleanor Roosevelt College – ERC)
<i>Main Phone Line:</i>	(858) 534-4627
<i>Fax:</i>	(858) 534-4753
<i>Mailing Address:</i>	UCSD Department of Sociology 401 Social Science Building 9500 Gilman Drive MC 0533 La Jolla, CA 92093-0533
<i>Campus Mail Code:</i>	0533
<i>Department Website:</i>	<a href="http://www.sociology.ucsd.edu">www.sociology.ucsd.edu</a>
<i>Office Hours:</i>	Monday – Friday, 8:00am - 4:30pm Closed for lunch, 12pm-1pm <b>Summer Hours:</b> <i>June 20 - September 9, 2011</i> 9am-3:30pm, M-Th; 9am-2:30pm Fri Closed for lunch, 12pm-1pm

### SOCIOLOGY CONTACTS

#### **Professor Mary Blair-Loy**

(858) 534-4627 [blair-loy@ucsd.edu](mailto:blair-loy@ucsd.edu)

*Director of Graduate Studies*

The Director of Graduate Studies is the faculty member who consults with graduate students on program requirements, academic progress, and evaluations. The DGS also provides overall supervision of TA selection and training, as well as professional placement assistance, program advising, and curriculum planning.

#### **Manny dela Paz**

(858) 534-4626 [edelapaz@ucsd.edu](mailto:edelapaz@ucsd.edu)

*Graduate Program Coordinator, Room 410*

Provides information on the graduate program and Ph.D. requirements, coordinates all graduate program matters including admissions, registration/enrollment, T.A./Reader employment, fellowships, processing graduate student forms and petitions, and coordination for graduate student examinations and defense.

#### **Beverly Bernhardt**

(858) 534-4627 [bbernhardt@ucsd.edu](mailto:bbernhardt@ucsd.edu)

*Assistant Student Affairs Officer, Room 401*

Provides a variety of student services and academic support in the Student Affairs area of the Department. Serves as the first point of contact for all incoming inquiries. Provides instructional support to faculty, TAs and readers including desk copy orders, class rosters, course evaluations, media services, mail, class syllabi, room reservations, and grade sheets.

#### **Stephanie Navrides**

(858) 534-4757 [snavrides@ucsd.edu](mailto:snavrides@ucsd.edu)

*Management Services Officer, Room 402*

As the Department Business Officer, she manages all administrative aspects of the department including staff supervision, finances, facilities, space and equipment.

**OTHER STUDENT SERVICE UNITS**

**FEDERAL FINANCIAL AID**, <http://ucsd.edu/current-students/finances/financial-aid/index.html>

UCSD Financial Aid Office- *General Info*

(858) 534-4480 [finaid@ucsd.edu](mailto:finaid@ucsd.edu)

UCSD Financial Aid Office- Yvonne Borrego

(858) 534-1669 [yborrego@ucsd.edu](mailto:yborrego@ucsd.edu)

**STUDENT BUSINESS SERVICES**, [http://students.ucsd.edu/finances/\\_organizations/sbs/](http://students.ucsd.edu/finances/_organizations/sbs/)

Located at the Student Services Center, Third Floor

Office Hours: Mon – Wed, Fri. 8a-4:30p; Thur 10a-4:30p

Ph: (858) 822-4727, Fax: (858) 822-2314 [studentbusiness@ucsd.edu](mailto:studentbusiness@ucsd.edu)

**OFFICE OF GRADUATE STUDIES**, <http://ogs.ucsd.edu/>

Located at the Student Services Center, Fourth Floor, [gradconnect@ucsd.edu](mailto:gradconnect@ucsd.edu)

**UCSD & SOCIOLOGY WELCOME WEEK  
SCHEDULE OF EVENTS  
FALL 2011**

<b>SEPTEMBER</b>				
<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
12	13	14	15	16
<p><i>*MANDATORY for Foreign Non-Residents</i></p> <p><a href="http://istudents.ucsd.edu/students/orientation.html">http://istudents.ucsd.edu/students/orientation.html</a></p>				
<p style="text-align: center;"><b>UCSD</b></p> <p><b>*New International Transfer Students ORIENTATION</b> 9am check-in! 10am-3pm Warren Lecture Hall 2001</p>	<p style="text-align: center;"><b>UCSD</b></p> <p><b>*New International Graduate Students ORIENTATION</b> 8am check-in! 9am-3pm Warren Lecture Hall 2001</p>	<p style="text-align: center;"><b>UCSD</b></p> <p><b>*New International EAP Reciprocity Students ORIENTATION</b> 8am check-in! 9am-3pm Warren Lecture Hall 2001</p> <p style="text-align: center;"><b>UCSD</b> <b>OGS New Graduate Student Orientation</b> 9am-4:30p Price Center</p> <p style="text-align: center;"><b>Graduate Student Association</b> <b>New Student BBQ</b> 4:30p Location: TBD</p>	<p style="text-align: center;"><b>Sociology</b> <b>New Grad Student Orientation</b> 10am-12pm <i>Social Sciences Building 101</i></p> <p style="text-align: center;"><b>Sociology</b> <b>Grant writing Workshop: Session 1</b> w/ Prof. Martin 1:30p-4:30p <i>Social Sciences Building 101</i></p>	<p style="text-align: center;"><b>Sociology</b> <b>Grant writing Workshop: Session 2</b> w/ Prof. Martin 1:30p-4:30p <i>Social Sciences Building 101</i></p>
19	20	21	22	23
<i><u>Fall Quarter Begins</u></i>		<p><b>New Academic Student Employee (ASE) Mandatory Orientation</b> 8:30am-9:15am Price Center Theatre <i>(Required for New Employees to UCSD)</i></p> <p><b>Center for Teaching Development</b> <b>New TA Training</b> 9:30 am-12:30pm Price Center East Ballroom <i>(Required for New TA's)</i></p>	<i><u>1<sup>st</sup> Day of Instruction</u></i>	

Please note that times and locations are subject to change. Information regarding these scheduled events is described in the following pages. If you have questions about any of these events, please contact the Grad Coordinator, Manny at (858) 534-4626 or email: [edelapaz@ucsd.edu](mailto:edelapaz@ucsd.edu).

**UCSD & Sociology**  
**Fall 2011**  
**Schedule of Events**

**Monday, September 12 – Wednesday, September 14**

**UCSD Orientation for New International Students -*MANDATORY for All Foreign Non-Residents***

- **Monday, September 12, 2011**  
9:00am – 4:00pm New International Transfer Students (Center Hall 101)
- **Tuesday, September 13, 2011**  
9:00am – 4:00pm New International Graduate Students (Center Hall 101)
- **Wednesday, September 14, 2011**  
9:00am – 4:00pm New EAP Reciprocity Students (Center Hall 101)

All new international students in F-1/J-1 status (including transfer students from other US schools) must attend a mandatory orientation session. Failure to attend an orientation session may prevent you from registering for courses at UC San Diego. This orientation is different from the undergraduate college or graduate department sessions. For more information, please contact the UCSD International Center at (858) 534-3730, or visit their website at <http://istudents.ucsd.edu/students/orientation.html>.

**Wednesday, September 14**

**UCSD Office of Graduate Studies (OGS) New Graduate Student Orientation – Price Center**

The Office of Graduate Studies (OGS) will be hosting a welcome and overview with lunch and additional informative workshops at the recently expanded Price Center. Concurrently, a Graduate Services Resource Fair will be held in various locations at the Price Center. The fair will provide you with an introduction to the many resources and services available to graduate students at UCSD.

Beginning at 1:00pm, a number of concurrent graduate workshops will be held. You will have a chance to meet new graduate students from other departments at UCSD and hear a variety of faculty speak on several topics. Details about the workshops and registration for this event will be sent to you in August by OGS.

There is also a Campus Tour option scheduled on that day. If you are interested in taking a campus tour separately, you may contact the Gilman Drive Visitor Information Center for details, reservations and additional information at **(858) 534-2208**.

## Thursday, September 15

### Sociology Department: New Student Orientation for all new Sociology graduate students.

10am – 12pm      Joseph R. Gusfield Seminar Room, Social Science Building 101

The Sociology Orientation for all new graduate students will be held in the **Joseph R. Gusfield Seminar Room (SSB 101)** on **Thursday, September 15<sup>th</sup>**, one week prior to the first day of classes. The seminar room is located on the first floor of the Social Sciences Building. These sessions are intended to acquaint you with many aspects of the Department. There will be faculty, staff and other graduate students who will provide a variety of information on many topics.

## Wednesday, September 21

### UCSD New Employee Orientations

**REQUIRED** for all new TAs, readers, and tutors.

8:30am – 9:15am

**New Student Employee Orientation** (Price Center Theatre)

9:30am – 12:30pm

**Center for Teaching & Development (CTD) Training for New TA's** (Location: Price Center East Ballroom)

All new academic employees within the Academic Student Employees (ASE) unit are required to attend the New Student Employee Orientation being held at the Price Center Theatre. If you will be newly employed at UCSD as a TA, Reader, or Tutor, it is mandatory for you to attend this orientation under the bargaining agreement for all student employees. If you have worked within ASE before, you do not need to attend this.

Immediately following ASE's orientation, the Center for Teaching & Development (CTD) will provide training for new TA's.

**\*\*\*THURSDAY, SEPTEMBER 22 – FIRST DAY OF INSTRUCTION\*\*\***

## ENROLLMENT & REGISTRATION INFORMATION AND OTHER IMPORTANT LINKS

### ENROLLMENT AND REGISTRATION CALENDAR 2011-2012

[HTTP://BLINK.UCSD.EDU/INSTRUCTORS/COURSES/ENROLLMENT/CALENDARS/2011.HTML](http://blink.ucsd.edu/instructors/courses/enrollment/calendars/2011.html)

**All full-time graduate students must be enrolled in at least 12 units every quarter.**

Please use the tentative course schedule for general planning of your schedule.

**This is updated regularly and can be accessed on the Sociology website:**

<http://sociology.ucsd.edu/graduate/documents/11-12SOCGannualskedDRAFT.pdf>

At the end of the 5<sup>th</sup> week of each quarter, the Schedule of Classes for the following quarter is released via Tritonlink with a comprehensive listing of the courses available for that quarter. You will be allowed to enroll in courses at that time.

**For most incoming students, these SOCIOLOGY GRADUATE CORE COURSES are REQUIRED for FALL 2011. You should enroll in these courses:**

**SOCG 201A *Classical Sociological Theory I* (4 units)** with Prof. Rick Biernacki, Wed. 10a – 12:50p in SSB 414.

**SOCG 205 *Quantitative Methods I* (4 units)** with Prof. April Linton, Thur. 2:00p-4:50p in SSB 101.

**SOCG 208 *Faculty Research Seminar* (2 units)** Thur. 9:30a – 11:20a in SSB 414. Each week a different faculty member will present information on their research.

Plus, **ENROLL in at least one additional 4 unit course** to meet or exceed the minimum 12 units required.

**If you are a SOCIOLOGY/SCIENCE STUDIES student, these SCIENCE STUDIES CORE COURSES are offered in Fall 2011:**

**SOCG 255C *Colloquium in Science Studies* (4 units)** with Prof. Robert Westman, Mon. 4:00p – 6:20p in HSS 3027. **(REQUIREMENT for Science Studies students)**

**SOCG 238 *Survey of Scientific Knowledge* (4 units)** with Prof. Martha Lampland, Fri. 1:00p-3:50p in SSB 101.

**SOCG 290 *Graduate Seminar: Making of Modern Medicine* (4 units)** with Prof. Andrew Scull, Tue. 2:00p-4:50p in SSB 101.

It is highly recommended that Sociology/Science Studies students seek advising early on in the quarter. For more information about specific Science Studies program requirements, please consult the Science Studies Graduate Student Handbook, <http://sciencestudies.ucsd.edu/pages/SSP%20Grad%20Handbook1011.pdf> or contact Professor Martha Lampland ([mlampland@ucsd.edu](mailto:mlampland@ucsd.edu)) to schedule an appointment.

## **ACADEMIC AND ADMINISTRATIVE CALENDAR 2011-2012**

Refer to this calendar, if you are interested in the scheduled holidays, breaks, and vacations, as well as start and end dates of the quarter.

[HTTP://BLINK.UCSD.EDU/INSTRUCTORS/RESOURCES/ACADEMIC/CALENDARS/2011.HTML](http://blink.ucsd.edu/instructors/resources/academic/calendars/2011.html)

### **BILLING**

You may periodically receive an e-bill to your Tritonlink account displaying charges for fees and/or tuition. If you have been awarded a financial support package (fee and/or tuition scholarship support), these will automatically be paid by the department. If you have questions, please contact the grad coordinator.

## **Other Items Upon Your Arrival**

### **Graduate Student Listserv**

If you are still looking for housing or a roommate, you can add your name to the grad student listserv. Both on-campus and off-campus listings are posted on this site. Please do the following:

1. Send an e-mail to [listserv@ucsd.edu](mailto:listserv@ucsd.edu)
2. Don't write anything in the subject line
3. In the body of your message type: ADD [yourname@your.email](mailto:yourname@your.email) grad housing-op-1. To post a message, send an e-mail to: [grad-housing-op-1@ucsd.edu](mailto:grad-housing-op-1@ucsd.edu). If you have questions, you can e-mail [ogsr-intern@ucsd.edu](mailto:ogsr-intern@ucsd.edu)

### **CAMPUS ID CARDS**

When you arrive, it is important to get a campus ID card as early as possible (to avoid long lines in late September). Please check in with me and I will provide you with a department letter to obtain one. The photo ID booth is located at Campus Card Office at the Student Services Center. The ID card allows you to cash checks, use the library, seek health services, etc.

### **OFFICE SPACE**

Each incoming Graduate Student will be assigned an office space in the department; our offices are shared space with most students having their own desk. Internet availability is provided via LAN connection and wi-fi connection. We do not supply computers or telephones in the offices. The Sociology Graduate Library is equipped with two computers and a printer which is available for short projects and to check email. Large printing should be taken to the Computer Room on the first floor. Graduate student community is allocated a set amount of printer paper. Beyond the community allowance, students are responsible for their own printer paper. A copy machine and fax machine are available for use in the department mail room and a copy account can be set up in the main office. Each student will have a mailbox in the Department Mail Room. You will be given your office assignments, email address and computer sign-on at Orientation. We are very big email users!

During Orientation, you will be given the opportunity to check into your office. Keys must be checked out from **Susan Taniguchi, Fiscal Assistant, in the Sociology main office SSB, room 401.**

## KEYS & SECURITY CODES

All keys are checked out by the Fiscal Assistant, Susan Taniguchi, and all PhD students will be provided an Omni Lock Code to access the Department Mail Room, where you have a personal mailbox to receive US Mail, messages from students, staff and faculty, and notices of priority packages or items too large to fit in your mail box; The Omni Lock Code also grants you access to the Activities Room and Grad Library. Additionally, you will be given a Security Code to access the Computer Lab in the Social Science Building, as well as your sign-on user ID and password (which you are recommended to change).

## FACULTY ADVISORS/MENTORS

You will be assigned a provisional faculty advisor for one year- this will be provided at orientation. This provisional advisor is here to help you with your socialization and professionalization into the Graduate Program. They should check-in with you regularly during the first year to discuss your work, class schedule and overall adjustment to the program. You are not obligated to stay matched with this advisor and may ask the Graduate Coordinator or Director of the Graduate Program, to make another appointment if necessary. Please determine which faculty member you would like assigned to you and discuss your assignment with that faculty member in advance and obtain her/his approval BEFORE you make a request for change of advisor.

## HEALTH INSURANCE

Health Insurance begins when the quarter starts, 12:01am September 19<sup>th</sup>, or the day of the student's orientation, if scheduled earlier (International or OGS Orientation, 9/14.) There are no forms to fill out to be covered. Premiums are automatically paid with your registration fees. There will be health insurance brochure information in your Orientation packet in September. If you have additional questions about health insurance or coverage under the University's plan, please go to: <http://studenthealth.ucsd.edu/>.

### Health Fee Waiver:

<http://studenthealth.ucsd.edu/shipwaiver.shtml>

The Health Fee Waiver application is available on-line via Tritonlink. The waiver period for the Fall begins July 1<sup>st</sup>. **Waivers must be submitted by the waiver deadline (9/16/10).** Students must be enrolled in classes for Fall 2011 in order to access the waiver on-line. If a student is unable to access or complete the waiver application on-line, or if they will not be enrolled by the waiver deadline, it is the student's responsibility to contact the Student Health Insurance Office **before** the waiver deadline to discuss their situation on an individual basis. *A manual waiver form is available on an exception basis only, however the waiver deadline will still apply.* Upon submission of their application, their waiver will be approved or selected for audit. An e-mail will be sent to the student's official UCSD e-mail account advising whether their application was approved or selected for audit.

Important note: If a waiver is **not** submitted during the first quarter for which a graduate student attends UCSD and is eligible to waive SHIP, the policy requires that coverage under SHIP remain in force for the remainder of the academic year and a new waiver may not be submitted until the next academic year.

### Fall 2011 Waiver deadline:

Waiver deadline to avoid a \$50 late fee: September 16, 2011

Late waiver deadline, subject to a \$50 late fee: September 23, 2011

Refer to the Student Health website at <http://studenthealth.ucsd.edu/> for more information regarding the services available at Student Health, SHIP and the Health Fee Waiver process. There are many FAQ's answered on the website.