

**2017-2018**  
**Academic Senate – Committee on Research**  
**INTERCAMPUS EXCHANGE PROGRAM**  
**Graduate Student Application**

DATE: \_\_\_\_\_

TO: Sociology Department Chair

FROM: \_\_\_\_\_

I request your approval for Intercampus Travel Funds to travel to U.C. \_\_\_\_\_ campus,  
for research on (must list topic of research):

\_\_\_\_\_

and to meet with colleague (must include names and titles):

\_\_\_\_\_

My expected dates to travel are:

Leave San Diego \_\_\_\_\_

Return to San Diego \_\_\_\_\_

Travel will be by: \_\_\_\_\_air \_\_\_\_\_train \_\_\_\_\_car\* \_\_\_\_\_other (specify:\_\_\_\_\_).

I understand that I may take only one trip per year, amount not to exceed \$250.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's approval \_\_\_\_\_ Date \_\_\_\_\_

Chair's approval \_\_\_\_\_ Date \_\_\_\_\_

=====  
\*Amount requested is mileage at \$0.53.5/mile. (Note: Please obtain lowest airfare quote from travel agency or internet site. Car travel to UC campuses will be reimbursed at the rate equivalent to an airfare, but no more than \$250).